



Monmouthshire Licensing Section, Abergavenny Community Education Centre, Old Hereford Road, Abergavenny, NP7 6EL

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Huw Evans Edward Evans

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Llanvetherine Court, Llanvetherine			
Post town	Abergavenny	Postcode	NP7 8NL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ NA

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input checked="" type="checkbox"/> | please complete section (B) |
| | <input type="checkbox"/> | |

- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

M r	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other Title (for example, Rev)		
Surname					First names					
Date of birth or over					I am 18 years old <input type="checkbox"/> Please tick yes					
Nationality										
Current residential address if different from premises address										
Post town								Postcode		
Daytime contact telephone number										
E-mail address (optional)										

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

M <input type="checkbox"/> rs <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/>		Other Title (for example, Rev)	
Surname		First names	
Date of birth or over		I am 18 years old <input type="checkbox"/> Please tick yes	
Nationality			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Llanvetherine Court Farm Partnership (Huw Evans & Edward Evans)
Address Llanvetherine Court, Llanvetherine, Abergavenny, NP7 8NL Huw Evans - Llanvetherine Court, Abergavenny, NP7 8NL Edward Evans - 7 Briar Walk, Putney, London, SW15 6UD
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.) Partnership
Telephone number (if any) 07949944109
E-mail address (optional) .huw@threepools.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	04	2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

A stone barn, located at the southern edge of the central farm building area of Llanvetherine Court Farm. This barn has been used for events over the past 4 years licensed through Temporary Events Notices (TENs). The barn is located at the centre of a 141 acre block of farmland. Farmland is being used as a research and demonstration site for regenerative farming and permaculture. A strip of land runs through the centre of the farm which is the area used for associated activities with the premise (parking, camping, activities). Licensable events include weddings, music events and some food events. Location is also used for events not requiring a license such as yoga retreats, work trips and land based activities. The majority of licensable events, particularly larger ones, will occur in the months April through September.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F) x
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I) x

Supply of alcohol (if ticking yes, fill in box J) x

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
				Both	x
Mon			<u>Please give further details here</u> (please read guidance note 4) Live music would not occur outdoors later than 23:00, Volume levels would be determined by audibility checks at neighbouring properties		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) Almost all events will occur on the weekends from the start of April to the end of September.		
Thur					
Fri	12:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) On bank holiday weekends Sunday times 00:00-08:00 and 11:00-00:00 Monday 00:00-08:00 and 11:00-20:00 NYE - 16:00 - 08:00		
Sat	00:00	08:00			
	11:00	00:00			
Sun	00:00	08:00			
	11:00	20:00			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	
Day	Start	Finis h		
Mon			Outdoors	
Tue			Both	X
Wed			<u>Please give further details here</u> (please read guidance note 4) Music would not occur outdoors later than 23:00, Volume levels would be determined by audibility checks at neighbouring properties	
Thur				
Fri	12:00	00:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) Almost all events will occur on the weekends from the start of April to the end of September.	
Sat	00:00	08:00		
	11:00	00:00		
Sun	00:00	08:00		
	11:00	20:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) On bank holiday weekends Sunday times 00:00-08:00 and 11:00-00:00 Monday 00:00-08:00 and 11:00-20:00 NYE - 16:00 - 08:00	

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) Food stalls located adjacent to the barn, either to the south, or in the covered yard to the north provide food.		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) Almost all events will occur on the weekends from the start of April to the end of September.		
Thur					
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) On bank holiday weekends Sunday times 00:00-08:00 and 11:00-00:00 Monday 00:00-06:00 NYE - 16:00 - 08:00		
Sat	00:00	08:00			
	11:00	00:00			
Sun	00:00	06:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)		On the premises	
			Guests may leave the immediate vicinity of the barn, but are unlikely to leave the farm.		Off the premises	
Day	Start	Finish			Both	X
Mon			<p>State any seasonal variations for the supply of alcohol (please read guidance note 5)</p> <p>Almost all events will occur on the weekends from the start of April to the end of September. October through March will host occasional small scale events.</p> <p>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)</p> <p>On bank holiday weekends Sunday times 00:00-08:00 and 11:00-00:00 Monday 00:00-08:00 and 11:00-20:00</p> <p>NYE - 16:00 - 08:00.</p>			
Tue						
Wed						
Thur						
Fri	12:00	00:00				
Sat	00:00	08:00				
	11:00	00:00				
Sun	00:00	08:00				
	11:00	20:00				

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Huw Evans	
Date of birth	25/01/1992
Address Llanvetherine Court, Abergavenny	
Postcode	NP7 8NL
Personal licence number (if known) PLH1211	
Issuing licensing authority (if known) Monmouthshire County Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finis h	
Mon			<p>Almost all events will occur on the weekends from the start of April to the end of September. Small events may occur occasionally in the months October - March</p>
Tue			
Wed			
Thur			
			<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p> <p>On bank holiday weekends Sunday times 00:00-00:00 Monday 00:00-21:00 NYE - 16:00 - 08:00</p>
Fri	11:00	00:00	
Sat	00:00	00:00	
Sun	00:00	21:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Events which require the license can be considered as weddings, music and food events. Weddings are invite only. For music events, we work with carefully selected promoters, who limit the reach of ticket sales; for the most part they are invite only. We feel this leads to higher standards of behaviour from guests. Our branding as a business, as environmentally conscious and high quality further sets the tone for expectations of behaviour.

As appropriate for the event, registering guests to attend means they can be held accountable for their actions.

The premise is the barn beside the farmhouse in which the majority of the key members of staff live. We are present throughout the weekend to act as and when required.

b) The prevention of crime and disorder

The closed nature of being able to attend an event is intended to improve standards of behaviour.

Through the remote location of the venue, and design of the event areas, it is hoped there is little scope for crime and disorder.

Security personnel will be present on site as appropriate for the event.

c) Public safety

Encouraging guests to sleep on site reduces the likelihood of drunken behaviours impacting the wider public..

Site thoroughly risk assessed.

Security personnel and/or first aiders will be present on site as appropriate for the event.

Encouraging a healthy culture amongst attendees

Clear routes for communication with staff allow us to react to any circumstances where attendees feel unsafe.

d) The prevention of public nuisance

The approach to encourage the majority of attendees to sleep on site reduces the likelihood of poor behaviour when leaving the site.

The inaccessibility by foot, due to our location, limits how attendees will be able to commit nuisance to the public.

A noise management plan is in place with Monmouthshire Environmental Health aided by regular communication with neighbours - We consider this to be our greatest potential issue and so is a priority focus

e) The protection of children from harm

Bar staff to check ID at events at which under 18s are admitted.

Clear communication with event organisers as to whether an event is admitted under 18s.

Site risk assessments - communication to guests of the risks

Encouraging a healthy culture amongst attendees

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X
- X
 [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home office online right to work checking service (please read note 15).

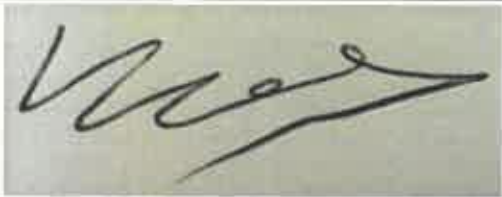
IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

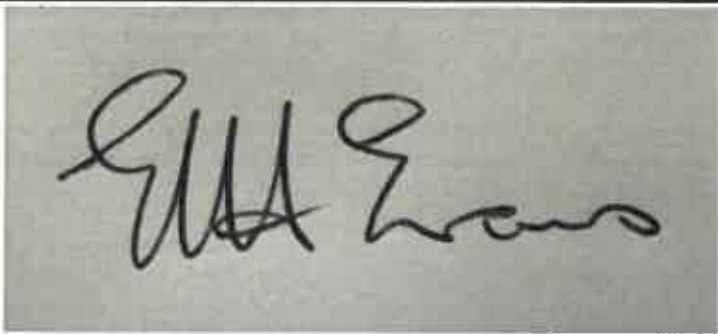
Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office
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	online right to work checking service which confirmed their right to work (please see note 15)
Signature	Huw Evans
Date 11/01/22	
Capacity	Partner, DPS

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

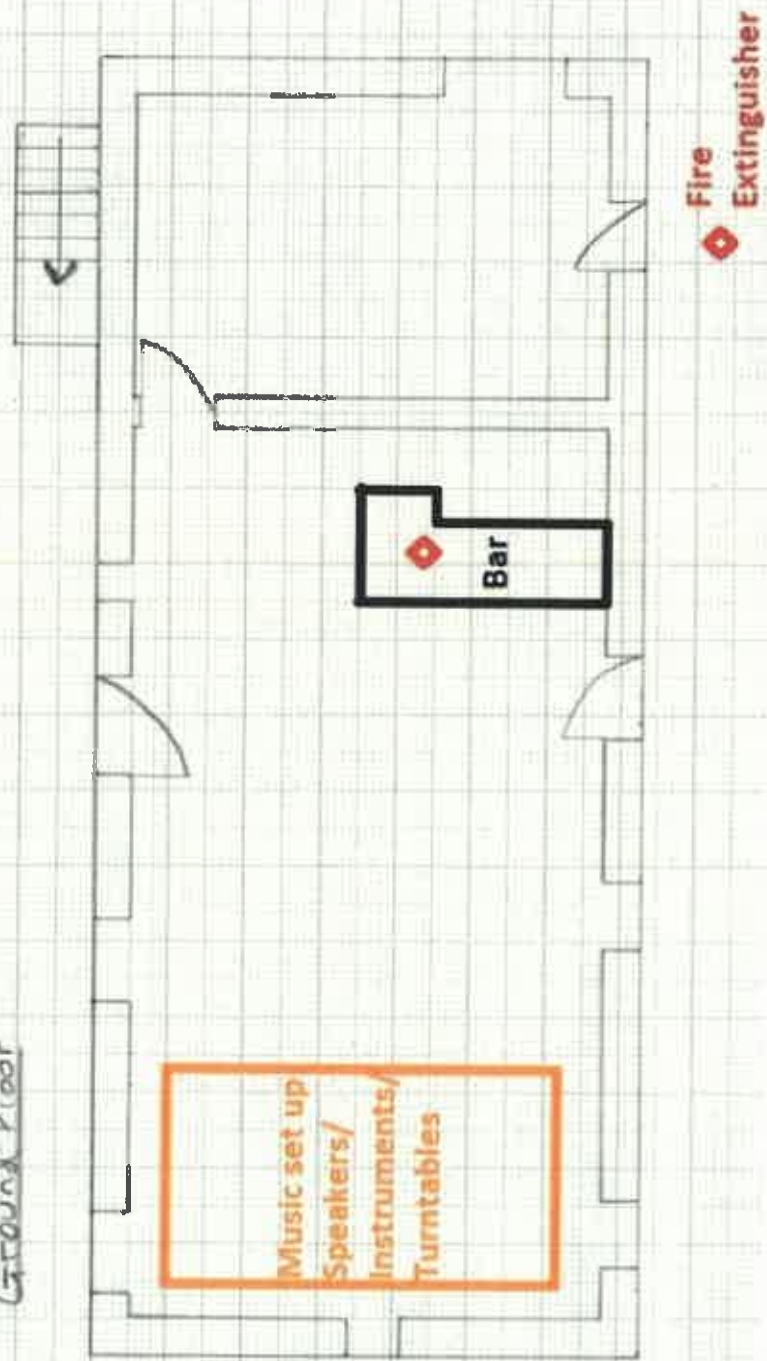
Signature	Edward Evans
Date 11/01/22	
Capacity	Partner

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

INTERNAL PLAN

Bar Floor Plans

Ground Floor



Plan change - Requested by the Licensing Section as a Responsible Authority.

Plan Key

Red Line - Alcohol, Late Night Refreshment, Live Music, Recorded Music.

Blue Line - Alcohol, Late Night Refreshment.



Reasons

Following a site visit and meeting with the applicant, I request the licensable area be amended to restrict live and recorded music within the barn area shown by red line on the below plan. The applicant is aware of the provisions of the Live Music Act that allows outdoor music on site up to 11pm. Any music after 11pm will be restricted to the barn shown with red line on the plan.

The applicant intends to have food catering vans within the garden areas shown with a blue line on the below plan. The licensing section do not object to the provision of late night refreshment or alcohol sales within the Blue line area.

The applicant intends to apply for a Temporary Event Notice for larger events whereby music entertainment may be required in other areas of the site past 11pm. Each Temporary Event Notice will be considered on its own merits and management quality of events by the Premises Licence Holder.

NOISE MANAGEMENT PLAN

APPENDIX B

When	Action	Location Category	Intention	Notes
Pre-event	Communicate with neighbours. Inform about the event and give numbers to call in case of issues.	Communication	Awareness, Responsive to feedback	All immediate neighbours have been visited and resupplied with contact details. Follow up checks will be done post-event.
Pre-event	Upgrade doors / windows to reduce sound leakage	Granary Structural mitigation	Noise Reduction	Done
Pre-event	Install additional sound insulation upstairs in barn	Granary Structural mitigation	Noise Reduction	Building works underway January 2022
Pre-event	Use appropriate sized speakers	Equipment Mitigation	Noise Reduction	Lessons learnt from 2018 season as to what is acceptable
Pre-event	Set limiter on speakers	Equipment Mitigation	Noise Reduction	Prevents djs from pushing volume
Pre-event	Main dance space located in Granary	Granary Structural mitigation	Noise Reduction	This barn has proven it does not leak sound.
Pre-event	Guests are sought from private invites rather than public marketing, we hope this will mean cooperation in managing activities	Mitigation	Noise reduction	In terms of behaviour and noise outside of the barn
Pre-event	Map noise levels across farm / sound test	Understanding location	Information to feed management plan	Sound tests done, dB meter used to set level in the barn. Checks for audibility at neighbouring properties have been done
Pre-event	New tree planting	Structural mitigation	Noise reduction	We have planted new woodland in directions of sound carry. It is hoped in the long term this would reduce noise travel through the landscape.
Start event	Set the dB limit in the spaces	Granary Control	Noise limit	Needs checking on weather conditions and equipment used. Experience shows generally kept below 100dB music is not audible at neighbouring properties.
During event	Locate parking in field away from neighbours	Mitigation	Noise & Light Pollution Reduction	Further tree planting to be done to limit how close cars can get to neighbouring property and provide more of a sound baffle.

Field surrounded by trees. Future tree growth will increase reduction. No direct sight lines with any neighbouring properties

During event Locate camping in field away from neighbours

Mitigation

Noise pollution
Noise Reduction,

During event Use trusted stage managers and soundsystems

Mitigation, Reactive

Responsive to feedback

Fixed db meter installed so we can have real time readings at the bar. Reading is visible from the decks and so djs cannot argue they weren't aware of noise increasing.

During event In barn db meter. Reading shown to artists at the start of each set + checked during.

Mitigation

Noise Reduction
Noise Reduction,

During event Routine check for messages from neighbours

Reactive

Responsive to feedback

During event Regular checks at noise sensitive locations

Reactive

Noise Reduction

After event Contact neighbours for feedback in order to improve management for future events and avoid conflict.

Communication

Improving future management

COVID RISK ASSESSMENT

COVID RULES CHANGE REGULARLY. RISK ASSESSMENT UPDATED TO MEET THE RULES in place at time of the event. If there are requirements limiting numbers inside and wearing of facemasks, then events may have to be cancelled or number of attendees dramatically reduced in order to meet rules.

	5 high, 1 low		
	Likelihood	Severity	Risk
Risk to Staff			
Covid Transmission Hazard			
Covid Infection	5	5	25
Sources of infection			
Clearing guests drink containers	4	2	8
Talking / close contact with guests	4	2	8
Guests approaching the house	4	2	8
Contact of items around the site	4	2	8
Toilets	4	2	8
Risk to guests			
Transmission from staff to guests	4	5	20
Transmission from residual virus from previous events	2	5	10
Transmission between each other			
Due to shared airspace	5	5	25

Due to shared contact of items	5	3	15
Due to close contact	5	3	15
Risk to Locals and contacts of guests			
Risk of guest contact spreading covid to neighbours	3	5	15
Risk to contacts of guests infecting their close contacts after event	3	5	15
Risk to users of public transport	3	5	15
What to do if someone shows symptoms during the event			
Individual and immediate close contacts are isolated from the event	3	5	15
When capable of transport group is asked to leave the site	3	3	9
Management of different areas			
Granary			
Night time music	3	4	12
Barn opened to ventilate during the day	2	2	4
Outside			
Risk of transmission due to site layout of outside spaces	2	2	4
Shared eating spaces	3	2	6
overcrowding in shaded/covered areas	3	3	9
Toilets			
Hand cleaning facilities	2	2	4

Transport to and from the site

Public transport	4	5	20
Private transport/cars	4	3	12

Communication with attendees

Behavioural guidelines	2	4	8
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Covid monitors

Enforcement of rules	2	3	6
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Track and trace

Testing before and after	4	5	20
Testing during	4	4	16

Food and drink

transmission between food vendors and guests	2	5	10
	2	3	6

Mitigating action	Who is responsible	Mitigated Likelihood	Mitigated Severity	Risk
Staff vaccinated	All	3	2	6
Staff young, fit and healthy				
Staff have immunity from previous infection				
Hand washing	All			
Regular cleaning of surfaces		3	2	6
Face masks optional		3	2	6
Guests kept outdoors		2	2	4
No access to the house from guests		3	2	6
Daily cleaning of all toilets		3	2	6
TRACK + TRACE				
Regular testing of staff, before and after event	staff	2	5	10
Staff vaccinated, immune from previous infection	staff			
Guests excluded from house	venue staff			
Site cleaned midweek	venue staff	1	5	5
risks				
Guests encouraged to get vaccines	Event promoter	4	3	12
arrival	Event promoter			
Variety of outside areas set up to reduce crowding	Event promoter, guests	3	3	9
	Event promoter			

Multiple hand washing facilities offered around site	Staff on duty	4	3	12
Regular cleaning of shared items around site	Staff on duty	5	3	15
Signage to show site boundaries after the event are used	venue staff	2	5	10
	event promoter	2	5	10
	event promoter	2	5	10
All staff and volunteers are briefed on isolation protocol and space is provided on site for guests or staff to isolate in comfort passage from the site	venue staff, event promoter	2	5	10
	event promoter	1	5	5
Entertainment opportunities provided elsewhere on site to help spread out the crowd and so reduce crowding in the barn.	event promoter	2	4	8
Staff will ensure the granary is ventilated and cleaned during the day	venue staff, event promoter	2	2	4
Clear signage ensures clear flow of foot traffic around food vendors and narrow paths, and adequate seating is provided to avoid	venue staff, event promoter	1	2	2
Regular cleaning and clearing of refuse from the relevant areas elements while still having good ventilation	promoter	1	2	4
	promoter	2	2	4
regularly by staff.	promoter	1	2	2

Event attendees are encouraged to use private transport where possible, and maintain social distancing and wear PPE when taking All guests sharing cars take COVID tests prior to sharing enclosed spaces to travel to the festival site to minimise transmission risk	2	5	10
	2	3	6
The promoter will distribute detailed COVID guidelines via email to all attendees prior to the event, which are also included in the event promoter	1	3	3
All staff, stewards and crew are aware of the guidelines and are able to engage attendees in conversations around efforts taken by the venue staff, event promoter	1	2	2
All guests, staff and performing artists are requested to provide evidence of a COVID-19 test from no longer than 24 hours prior to the event. Guests are also advised to take tests regularly after the event. The promoter will have Lateral Flow Tests available for all guests at any time at the information point outside the Granary	2	5	10
	2	5	10
Food vendors will perform tests daily before the event and while on site, and ensure that risk of transmission during peak serving times is reduced - issuing collection tickets in order to disperse queues	1	5	5
Spaces will be cleaned and sanitised inbetween usage periods and once music/entertainment has concluded each day, in preparation	1	3	3

2. The licensing objectives

Crime and disorder

- 2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).
- 2.2 In the exercise of their functions, licensing authorities should seek to co-operate with the Security Industry Authority ("SIA") as far as possible and consider adding relevant conditions to licences where appropriate. The SIA also plays an important role in preventing crime and disorder by ensuring that door supervisors are properly licensed and, in partnership with police and other agencies, that security companies are not being used as fronts for serious and organised criminal activity. This may include making specific enquiries or visiting premises through intelligence led operations in conjunction with the police, local authorities and other partner agencies. Similarly, the provision of requirements for door supervision may be appropriate to ensure that people who are drunk, drug dealers or people carrying firearms do not enter the premises and ensuring that the police are kept informed.
- 2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.
- 2.4 The inclusion of radio links and ring-round phone systems should be considered an appropriate condition for public houses, bars and nightclubs operating in city and town centre leisure areas with a high density of licensed premises. These systems allow managers of licensed premises to communicate instantly with the police and facilitate a rapid response to any disorder which may be endangering the customers and staff on the premises.
- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.

- 2.6 The prevention of crime includes the prevention of immigration crime including the prevention of illegal working in licensed premises. Licensing authorities should work with Home Office Immigration Enforcement, as well as the police, in respect of these matters. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

Public safety

- 2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.
- 2.8 A number of matters should be considered in relation to public safety. These may include:
- Fire safety;
 - Ensuring appropriate access for emergency services such as ambulances;
 - Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
 - Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
 - Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
 - Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
 - Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
 - Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).
- 2.9 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38-8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that.



Ensuring safe departure of those using the premises

- 2.10 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include:
- Providing information on the premises of local taxi companies who can provide safe transportation home; and
 - Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks.

Maintenance and repair

- 2.11 Where there is a requirement in other legislation for premises open to the public or for employers to possess certificates attesting to the safety or satisfactory nature of certain equipment or fixtures on the premises, it would be inappropriate for a licensing condition to require possession of such a certificate. However, it would be permissible to require as a condition of a licence or certificate, if appropriate, checks on this equipment to be conducted at specified intervals and for evidence of these checks to be retained by the premises licence holder or club provided this does not duplicate or gold-plate a requirement in other legislation. Similarly, it would be permissible for licensing authorities, if they receive relevant representations from responsible authorities or any other persons, to attach conditions which require equipment of particular standards to be maintained on the premises. Responsible authorities – such as health and safety authorities – should therefore make their expectations clear in this respect to enable prospective licence holders or clubs to prepare effective operating schedules and club operating schedules.

Safe capacities

- 2.12 “Safe capacities” should only be imposed where appropriate for the promotion of public safety or the prevention of disorder on the relevant premises. For example, if a capacity has been imposed through other legislation, it would be inappropriate to reproduce it in a premises licence. Indeed, it would also be wrong to lay down conditions which conflict with other legal requirements. However, if no safe capacity has been imposed through other legislation, a responsible authority may consider it appropriate for a new capacity to be attached to the premises which would apply at any material time when the licensable activities are taking place and make representations to that effect. For example, in certain circumstances, capacity limits may be appropriate in preventing disorder, as overcrowded venues can increase the risks of crowds becoming frustrated and hostile.
- 2.13 The permitted capacity is a limit on the number of persons who may be on the premises at any time, following a recommendation by the relevant fire and rescue authority under the Regulatory Reform (Fire Safety) Order 2005. For any application for a premises licence or club premises certificate for premises without an existing permitted capacity where the applicant wishes to take advantage of the special provisions set out in section 177 of the 2003 Act¹, the applicant should conduct their own risk assessment as to the appropriate capacity of the premises. They should send their recommendation to the fire and rescue authority which will consider it and decide what the “permitted capacity” of

¹ S 177 of the 2003 Act now only applies to performances of dance.

those premises should be.

- 2.14 Public safety may include the safety of performers appearing at any premises, but does not extend to the prevention of injury from participation in a boxing or wrestling entertainment.

Public nuisance

- 2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
- 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.
- 2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.
- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.
- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the

early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

1. Prevention of public nuisance

APPENDIX E

11.1 Licensed premises have significant potential to impact adversely on persons living and working (including those carrying on business) in the area around the premises, and also further afield through public nuisances that arise from their operation. It is therefore important that in considering the promotion of this licensing objective, Licensing Authorities and Responsible Authorities focus on the effect of the licensable activities at the specific premises on these parties which may be disproportionate and unreasonable

11.2 The definition of what may be considered as a potential or actual 'public nuisance' is to be interpreted in line with its broad common law meaning established through relevant case law. This is the interpretation which the Licensing Authority will apply when considering such matters. Matters giving rise to 'public nuisance' are mainly accepted to include issues relating to noise, light pollution, odour and litter. It may also arise as a result of the adverse effects of dust, insects, accumulations or any other matter which is determined to have an adverse impact on the living and working environment of other persons living and working in the area of the licenced premises.

11.3 The Licensing Authority recognise that limiting the public nuisance that may be associated with licensed premises and their operation is an important factor for health and well-being.

The Licensing Authority recognise the key links to health and well-being from public nuisance in terms of disturbed sleep, stress caused by nuisance and pollution. Disturbed sleep and stress can add to residents' mental and physical health issues, and their wider wellbeing. Lack of sleep can have an impact on the immune system and can contribute to heart disease and diabetes. Lack of sleep can also contribute to anxiety and depression. Stress can contribute to anxiety and depression, and cardio-vascular diseases.

Applicants should consider the potential impact their premise may have on public nuisance particularly from noise and put in place mitigating measures.

11.4 The Licensing Authority expects applicants for premises licences and club premises certificates to have made relevant enquiries and considerations about the local area before submitting their application. The purpose of this is to enable the applicant to consider the most appropriate controls for potential inclusion in the operating schedule with a view to ensuring their activities do not undermine the licensing objective with regard to the prevention of public nuisance. It is important to recognise that the impacts of licensed activity are not contained within a building. Inevitably there is a wider impact as people travel to and from the premises or congregate outside whilst it is in operation.

Nuisance is best managed by careful consideration of the suitability of the selected site and any necessary mitigation at an early stage.

- 11.5 Applicants will be encouraged to demonstrate in their Operating Schedule that suitable and sufficient measures have been identified and will be implemented and maintained to prevent public nuisance. When a suitable site is identified, operating schedules should be prepared on the basis of a risk assessment of the potential sources of nuisance posed by the premises operation to those who may be impacted by their activities. The operating schedule should demonstrate an understanding of the level of risk of nuisance and include positive measures to manage any potential risks.
- 11.6 The Licensing Authority recommends that licensees apply a high standard of control to minimise the potential for any public nuisance that may arise from their operation of the premises, particularly where:
- they are situated in a residential or noise sensitive area; or
 - extended opening hours are proposed.
- 11.7 The Licensing Authority recognises that beyond the immediate area surrounding the licensed premises the control that a licence-holder can exert over its patrons diminishes and individuals who engage in anti-social behaviour are accountable in their own right. However, applicants are encouraged to consider the actions they may take as a responsible licence-holder to mitigate the potential adverse impact of patrons. The operating schedule should again be used to demonstrate an understanding of the potential risks and the positive measures that may be implemented to manage such issues.
- 11.8 Applicants are encouraged to engage with the Licensing Authority and other relevant Responsible Authorities (such as Environmental Health) at an early stage and prior to the submission of an application, wherever reasonably practicable. These Authorities will be able to provide advice in respect of appropriate control measures that may be put in place, and included in the operating schedule, to mitigate the potential risks of public nuisance occurring.
- 11.9 **The Well-being of Future Generations (Wales) Act 2015, Noise & Soundscape Management.**

The Well-being of Future Generations (Wales) Act 2015 (hereinafter referred to as the WFG Act 2015) places a duty on Local Authorities including the Licensing Authority to embody sustainable development principles aimed at achieving seven prescribed well-being goals as part of its fundamental operation; this includes the delivery of its Licensing function. One of the cornerstone areas of

consideration is the management of noise and its impact on health and well-being.

- 11.10 The Statutory Licensing guidance issued under Section 182 of the Licensing Act 2003 does not currently provide any reference to how operationally Licensing Authorities are to have regard to the requirements of the WFG Act 2015 specifically as it may relate to the promotion of the Licensing Objective, the Prevention of Public Nuisance. It is clear however in the Welsh Government's 'Noise and Soundscape Action Plan 2018-2023' that there is recognition of the impact of noise. The Licensing Authority will have regard to this action plan when determining applications (please refer to section 17 Integrating strategies below).

